

JOIN OUR TEAM

FULL-TIME TELLER AND CUSTOMER RELATIONS

Park Bank is looking for a full-time bank teller for our Sparta branch.

ABOUT US:

- \$50 million bank with locations in La Crosse, Holmen, and Sparta.
- Specializing in loans for 1-4 family properties and small businesses while also offering unique deposit products.
- Consistent award-winning small business lender.

ABOUT YOU:

- Friendly and efficient. Make each customer feel important and provide timely service.
- Discreet when appropriate. Firm when necessary.
- Demonstrate interest and helpfulness in handling customer inquiries or problems.
- Stay informed about Bank's products and services.
- Recognize opportunities to provide assistance to customers and other staff.
- Don't just identify problems, think about solutions.
- Banking background is preferred, experience in a professional office workplace is optimal.
- Able to effectively communicate verbally and in writing is essential.

ABOUT THIS POSITION:

- "Point of contact" for our customers.
- Properly identify customers and comply with relevant laws and banking regulations.
- Heavy emphasis on other duties as assigned. Our tellers — like everyone at our Bank — take on additional roles.
- Other responsibilities typically include scanning into digital file system and preparing documents for filing with the Register of Deeds.
- Full-time status. 40 hours/week. 9:00 a.m. to 5:00 p.m. Monday through Friday.
- Overall competitive compensation package. Reasonable salary and generous retirement plan.
- Health insurance included. EOE/M/F/V/D.

PLEASE SUBMIT RESUMES IN ONE OF THE FOLLOWING WAYS:

- Send e-mails to Lance Hauser at lance.hauser@helloworldparkbank.com with "Full-Time Teller" in the subject line.
- Address regular mail as follows:
Park Bank, Attn: Lance Hauser
145 N Water St, Sparta, WI 54656

